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| ABC  Logo 2024.jpg | | | Risk Assessment – Activities/Worship Service/Meetings | | |
| Location: Leys Lane, Attleborough NR17 2HX  Date: December 2024 | | | | | |
| Potential Hazard | Who is at risk? | Existing Control Measure | Risk Rating | Preventative Measures | Responsibilities |
| * Regular Sunday Services * Risk of Trips or falls moving to and from seated area | Congregation 30 – 50 persons  Predominately older persons over 60 years old | Seating set out in rows and fixed together. Max 5 seats per row  Seating set up for 60 – 70 people with additional seating if required  Most attending will be regular and familiar with the room layout | Low | * Deacons to monitor changing need/situation * Additional seating if required or high need due to desirability | * Deacons or nominated person |
| * Special Services * Celebratory * Christmas * Easter * Risk of trips and falls moving to and from seated area | Additional number in congregation  Some unfamiliar with surroundings | Providing usher to advise or seating and ensure individuals needs are met | Med | * Provide extra person to assist with needs * Direction/special needs | * Deacon * Usher or facilitator such as Funeral Director |
| * Deacons Meetings * Members Meetings * Trips and falls * Expressed emotions/verbal attacks | Attendees | Appropriate measures meeting individual needs  Contain raised emotions/de-escalation | Low | * None | * Deacons * Chairperson |
| * Sunday School * Vulnerable persons * Safeguarding Issues * Possible falls * Cuts * ingestion | Children at risk | Person involved with Sunday School responsibilities to undergo DBS | Med | * Nominated persons only to be involved | * Deacons * Sunday School person * Parents aware |
| * Bible study and prayer meeting * Vulnerable emotions | Small intermate group of mixed abilities and gender | Nominated facilitator to co-ordinate the group to ensure that needs are being met  Time, start and finish to be announced | Low | * Nominated persons only to be involved | * Nominated Facilitator |
| * Warm Welcome/women’s Group/Bible study/Alpha Group * Trips and falls * Scolds from hot water * Choking from food ingestion | Persons attending the premises  Volunteer kitchen staff | Monitor food provided with knowledge of ingredients  Boiling water from kettle will be used | med | * Food Hygiene awareness * Food safety notice in kitchen area | * Deacons * Nominated person * Competent persons |