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| ABC  Logo 2024.jpg | Risk Assessment – Activities/Worship Service/Meetings |
| Location: Leys Lane, Attleborough NR17 2HXDate: December 2024 |
| Potential Hazard | Who is at risk? | Existing Control Measure | Risk Rating | Preventative Measures | Responsibilities |
| * Regular Sunday Services
* Risk of Trips or falls moving to and from seated area
 | Congregation 30 – 50 personsPredominately older persons over 60 years old | Seating set out in rows and fixed together. Max 5 seats per rowSeating set up for 60 – 70 people with additional seating if requiredMost attending will be regular and familiar with the room layout | Low | * Deacons to monitor changing need/situation
* Additional seating if required or high need due to desirability
 | * Deacons or nominated person
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| * Special Services
* Celebratory
* Christmas
* Easter
* Risk of trips and falls moving to and from seated area
 | Additional number in congregationSome unfamiliar with surroundings | Providing usher to advise or seating and ensure individuals needs are met | Med | * Provide extra person to assist with needs
* Direction/special needs
 | * Deacon
* Usher or facilitator such as Funeral Director
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| * Deacons Meetings
* Members Meetings
* Trips and falls
* Expressed emotions/verbal attacks
 | Attendees | Appropriate measures meeting individual needsContain raised emotions/de-escalation | Low | * None
 | * Deacons
* Chairperson
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| * Sunday School
* Vulnerable persons
* Safeguarding Issues
* Possible falls
* Cuts
* ingestion
 | Children at risk | Person involved with Sunday School responsibilities to undergo DBS  | Med | * Nominated persons only to be involved
 | * Deacons
* Sunday School person
* Parents aware
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| * Bible study and prayer meeting
* Vulnerable emotions
 | Small intermate group of mixed abilities and gender | Nominated facilitator to co-ordinate the group to ensure that needs are being metTime, start and finish to be announced | Low | * Nominated persons only to be involved
 | * Nominated Facilitator
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| * Warm Welcome/women’s Group/Bible study/Alpha Group
* Trips and falls
* Scolds from hot water
* Choking from food ingestion
 | Persons attending the premisesVolunteer kitchen staff  | Monitor food provided with knowledge of ingredientsBoiling water from kettle will be used | med | * Food Hygiene awareness
* Food safety notice in kitchen area
 | * Deacons
* Nominated person
* Competent persons
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